

Northeast Elementary School PTO Meeting Minutes

November 6th, 2019

Total in Attendance: 11

Parents - Amanda Ruttenberg-Hakian, Jake Kalnenieks, Amanda Pompa, Tina Glidden, Rebecca Platt, Rachel & Joe Hampton, Crystal Jackson, Megan Liebe, Tina Blanchette

Staff – Brenda Greene, Amy Violette

Board of Ed- Debby Rodriguez

Meeting called to order at: 6:06pm by PTO President, Amanda Ruttenberg-Hakian

President's Welcome: Amanda Ruttenberg-Hakian, President wished everyone a Happy November and discussed what a busy October it was. She also reminded everyone that the NES paint nights were coming up soon and added some New Business to the agenda, hiring supervision for future PTO events.

Vice President's Welcome: Jake Kalnenieks, Vice President welcomed everyone to the meeting but had nothing to report.

Secretary's Report: Amanda Pompa, Secretary went over the minutes from the October 2nd meeting. Amanda Ruttenberg-Hakian motioned to approve & Tina Glidden seconded the motion. Motion was approved.

Corresponding Secretary's Report: Tina Glidden, Corresponding Secretary provided some updates on totals for some of the NES PTO's ongoing fundraisers through Amazon Smile (\$236.68), Stop & Shop (\$118.95), Shutterfly (\$3.58), School Store (\$123.22 and \$3,000 for teachers) and informed us that through the School Store we also earned a \$50 Walmart Gift Card.

Treasurer's Report: Megan Liebe, Treasurer went through the Treasurers Reports and Budgets for October. Amanda Ruttenberg-Hakian motioned to approve them & Amana Pompa seconded the motion. Motion was approved.

Principal Tidbits: Dr. Brenda Greene, NES Principal informed us that 217 cards were made by students for the Veteran's that would be visiting the school on 11/11. She also provided some dates for upcoming events around the school such as 11/12 when 4th grade will go to the Air Musuem, 11/13 when the school will have an assembly to watch Chinese Acrobats, Family Fun Night 11/20 as well as School Spirit Day, a Science Center Assembly on 11/26 for all NES students and picture retakes & the holiday store on 12/13. She also reminded us that the Spirit Wear orders would be in on 11/15 and that there would be a half day on 11/26 and no school on 11/27 or 11/28. Lastly, she suggested that the PTO help cover costs for the 5th grades class trip to Boston as the cost is upwards of \$1600 which is tough to come up with through the 5th graders fundraisers & donation requests. The thought is that the NES PTO would help cover the transportation to Boston.

Old Business

School Directory: Amanda Ruttenberg-Hakian provided an update on the directory stating 169 families provided information to be included and showed a sample of the printout. There was a discussion on having them printed in black and white through Staples which would cost approximately \$50 as well as confirming all NES families should receive a copy of the directory even if their information was not provided to be included.

Box Tops: Tina Blanchette reported that she mailed over 2300 box tops and that we've made \$88.40 on digital box tops so far this year. The current contest for classes would be ending 11/11, the next deadline is 2/20 and the last deadline is 6/1.

Harvest Dance: Amanda Ruttenberg-Hakian informed us that over 160 families signed up for the dance and even more signed up at the door that night. The Escape room seemed to be a big hit but discussions were had on providing healthier snacks, having a more interactive DJ and that Mr. Lovett or another Vernon school safety officer should be hired during future PTO events to ensure safety and proper behavior of students.

Mini Grants: Amanda Ruttenberg-Hakian said that she will be sure to provide information to the staff to ensure all requests are submitted prior to the last PTO meeting of the year and that receipts are needed for reimbursement.

Classroom T-Shirts: Amanda Ruttenberg-Hakian reported that after an ironing party with a few parents to complete them all grade levels received their T-Shirts. She did say a couple more special sizes were ordered that would be given out asap.

Butterbraids Fundraiser: The NES PTO brought in over \$3,000 in butterbraid sales of which approximately \$1200 staying with the NES PTO.

New Business

Pies & Believe Fundraiser: The fundraiser is underway and due back by 11/15 with delivery being before the holiday break.

Future Fundraisers: There was a discussion about having non-sale fundraisers in the future for the NES PTO such as Fun Runs, Rita's, Sweet Frog and Acts of Kindness

Paint Nights: Jake Kalnenieks informed us that the upcoming paint nights were scheduled for 11/21 & 11/22 and that attendees would be painting a winter scene on canvas.

Top Turkey: Amanda Ruttenberg-Hakian expressed a need for volunteers to assist with selling feathers for 50cents each on the mornings of 11/25-27. The staff member with the most feathers will wear a turkey costume around the school all day on 11/27.

Movie Night: Amanda Ruttenberg-Hakian said that the next NES movie night will be held 12/6 and movie suggestions that arose were Secret Life of Pets II and Toy Story 4.

Holiday Store: This years holiday store will be held on 12/13 and volunteers are needed to assist in setting up, to help during the 2 shifts throughout the day as well as to clean up at the end of the event.

MixedBag Design aka Boon Supply Fundraiser: Amanda Pompa discussed doing a fundraiser with Boon Supply in either Jan or Feb of 2020. She said she will look in to sign-up bonuses and such to see if there are any benefits to run the fundraiser during certain times and report back at the next meeting.

Meeting was motioned to adjourn at 714pm by Amanda Ruttenberg-Hakian and seconded by Jake Kalnenieks. Motion was approved.

Next Meeting set for Wednesday, December 4th, 2019 at 6pm in the NES Library