

**Northeast Elementary School PTO
PTO Meeting Minutes
Tuesday, Aug 21, 2018
6:00-7:00**

Attendance: Brenda Greene, Amy Violette, Karen Champagne, Amanda Ruttenberg-Hakian, Kristina Blanchette, Jake Kalnenieks, Megan Liebe, Nicole Goldberg,
Total Attendance: 8

Meeting Called to Order at 6:15 by President Amanda Ruttenberg-Hakian

President's Welcome: Amanda Ruttenberg-Hakian

Welcome back to a new school year. Its been an interesting summer, with crazy weather, and a wonderful new addition to our family, Quinton, who you will be seeing at most of the PTO meetings, so bear with me if there's crying(his and mine).

Vice President's Welcome: Jake Kalnenieks

Welcome back. Not quite ready for the summer to be over, as we're just finally having nice weather.

Corresponding Secretary: Tina Glidden- Not in attendance

Secretary Report: Have not received the minutes from the last meeting to present- will present at the next meeting.

Treasurer's Report: Megan Liebe for Amanda Pompa

Treasures report was distributed and reviewed. The total income for the month of June and the summer was \$3138.47 including monies from fundraisers, the Family Fun Fair, Paint night, the Color Run, Amazon Smile, and Stop and Shop. Total expenses for the month/summer were \$3820.50. Those included supplies for the carnival, paint night, pto shirts, end of year gifts, High Meadow, and Mini grants. Our school year was closed out with a final balance of \$9790.21. Amanda RH motions to approve, Jake K seconded, all in favor.

Principal Tidbits: Brenda Greene

No Tidbits.

Old Business:

No Old Business

New Business:

Budget: was presented by Megan Liebe period notable entries for an increase in spending for the mini grant program from \$1000 to \$2250, an increase in spending for Welcome Back brunch from \$100 to \$250, an increase in the Teacher Appreciation Week budget from \$1250 to \$1300, an increase in the PTO shirt \$500 to \$750 and a decrease in the Assembly budget from \$4500 to \$3500. I few line items were moved that were not being utilized, and Travelers was given a line item for its donations. The Family Fun carnival was also moved from a funded account to a fundraiser account. A motion to approve with made by Amanda RH, was seconded by Jake k. All approved.

Calendar Proposal: A tentative calendar was presented which included that ice cream social, to Book Fairs a spring and fall, the Harvest Dance, 3 paint nights, a

Wolfpack game, to movie Nights, a bowling night, and a yard goats game. These are spread out across the school year, with about one event happening per month.

Mini grant program: The budget has increased to \$2250, which would allow for \$75 per teacher for the program. It was discussed that the program would begin in October. Amanda R H also brought up that an application for the program was submitted after our last meeting. The application was discussed and it was decided that it would need to be resubmitted this year in order for it to be processed.

Welcome back brunch: a sign-up sheet was presented. It was discussed what the PTO as a whole would provide and deli platters and other various items were agreed upon. If items are not signed up for then the PTO will provide those items as well.

Meet and greet: was discussed and it was decided upon that there would be a table for the PTO which would include sign up sheets for the ice cream social and book fair we also discussed having a general information about the PTO on the table.

Before closing the meeting Brenda Greene mentioned the possibility of changing a day of our meeting to better accommodate her schedule and the schedule of teachers who may be able to attend. Monday and Wednesday evenings were discussed and Wednesday evening seem to be the best decision as it would correspond with the teachers monthly meeting. No one present had any reason for not moving it to Wednesday and it was decided that we would discuss it at the following meeting and possibly change it for the October meeting.

A motion to adjourn the meeting was made by Amanda RH, seconded by Jake k. Meeting adjourned at 6:52.

The next meeting is Tuesday September 4th at 6 in the library

Meeting Minutes were prepared by Amanda Ruttenberg-Hakian