

**Northeast Elementary School PTO**  
**PTO Meeting Minutes**

**September 4, 2018**

**Attendance:** Amanda Rutterberg-Hakian, Jake Kalnenieks, Amanda Pompa, Megan Liebe, Tina Glidden, Tina Blanchett

**Total in Attendance:**

**Meeting called to start at:** 6:11pm by PTO President, Amanda Rutterberg-Hakian

**President's Welcome:** Discussed Meeting and Great for first meeting. Went over the last 2 sets of meeting minutes for the June 5<sup>th</sup> PTO meeting and the August 21<sup>st</sup> PTO meeting; June 5<sup>th</sup> meeting - Amanda Pompa approved, Megan Liebe seconded notion, all in favor; August 21<sup>st</sup> meeting - Amanda Rutterberg-Hakian approved, Amanda Pompa seconded notion, all in favor.

**Vice President's Welcome:** Parents and teachers were welcomed back for another great year.

**Treasurer's Report:** Last year's Treasurer, Megan Liebe, presented final Treasurer's Report and Budget Report. Handed over checkbook to new Treasurer, Amanda Pompa. Amanda Rutterberg-Hakian approved, Jake Kalnenieks seconded notion, all in favor.

**Corresponding Secretary's Report:** Reviewed Reward programs – Shutterfly and Amazon Smile.

**Secretary's Report:** New Secretary, Megan Liebe, took minutes.

**Principal's Tidbits:** 9/19/18 Reading and Math celebration, a rock wall provided; Parent/Teacher Conferences scheduled for 9/27/18 and 9/28/18; 9/6/18 Dental Van comes to the school; 9/10/18 4<sup>th</sup> Grade goes to Belding Wildlife Preserve. Text Book – Vernon Our Town for 4<sup>th</sup> graders contest. Winners were Andy, Wesley, and Gillian. Their drawings will be featured in the book.

**Old Business:**

**Welcome Back Brunch** – Very successful. There was plenty of food and the teachers and the staff were very pleased.

**New Business:**

**Ice Cream Social** – Megan Liebe, Chairperson. Freezer in cafeteria needs to be cleaned out. Ice Cream Social Date set for Friday, 9/28/18 6:30-8:00pm. There will be 2 sessions: 6:30pm and 7:15pm. Flyer set to go out next week. Discussed looking into using other Ice Cream Vendors such as Friendly's, Kloter Farms, and The Scoop in Ellington. Need volunteers to assist with scooping, set up and clean up

**Book Fair** – Amanda Pompa, Chairperson. Date is set for Friday, 9/28/18. Set up date is 9/21/18. On Thursday, 9/27/18 Book Fair during school hours (during library time and after school during conference hours – Mrs. Rock to facilitate). Friday, 9/28/18 volunteers needed 1-3:30pm; 6-8:00pm, and 8-8:30pm

**Grocery Rewards Program** – Tina Glidden, Chairperson. Reviewed programs. These are on-going. Stop-n-Shop program starts 9/7/18. Big Y program starts January 2018. Price Chopper starts September 2018. From 9/6/18-9/16/18, like Price Chopper on Facebook, put school name and code of 35928, and winner gets 5000 points. Price Chopper also has a Bingo game where \$1000.00 points are awarded to the winner. All rewards programs are listed on the PTO webpage.

**Box Tops Program** – Tina Blanchett, Chairperson. Discussed the continuation of quarterly winners. Two mailing submission deadlines, November 1<sup>st</sup> and March 1<sup>st</sup>. Deadline dates are as follows: 10/10/18 1<sup>st</sup> quarter; 12/12/18 2<sup>nd</sup> quarter; 2/22/18 3<sup>rd</sup> quarter; 6/6/18 4<sup>th</sup> quarter. Continue with top 2 classroom submissions.

**New Meeting Day Proposal** - New meeting night proposed to be moved to the 1<sup>st</sup> Monday of the month.

**Other Items:**

Discussed - Spirit Day Wear – popular with students or not?

Discussed – Storing previous Treasurer’s Binders in safe

Amanda Ruttenberg-Hakian to start ordering shirts for classrooms

Amanda Ruttenberg-Hakian to start on Holiday Store inventory

**Meeting Adjourned at 7:10pm** by Amanda Rutterberg-Hakian; Jake Kalnenieks seconded notion.