

**Northeast Elementary School PTO  
PTO Meeting Minutes  
Tuesday, April 3, 2018**

**Attendance:** Amanda Ruttenberg-Hakian, Kelly Sorrow, Jake Kalnenieks, Amanda Pompa, Megan Liebe, Tina Glidden, Jamie Valarelli

Total in Attendance: 7

**Meeting called to start at 6:10 pm by President Amanda Ruttenberg-Hakian**

**President's Welcome:** We are in the home stretch, slow second half. Speaks about last paint night, low attendance about (30 people) but very nice. Only a few things left

**Vice President's Welcome:** Talk of weather and home stretch, past few months have been slow.

**Corresponding Secretary:** Shutterfly points roll over, Big Y - 1600 points with a few shoppers waiting for their sign-up, Stop N Shop - \$589.46, Price Chopper prizes, Amazon – same numbers as Feb. \$103.18. Looking to make links for people to click on, making it more user-friendly.

**Secretary's Report:** Motion to approve last month's minutes typed up by Amanda Ruttenberg-Hakian – Megan seconds, all in favor.

**Treasurer's Report:** Traveler's donations - \$986, Expenses – 12.75 for copy paper, paint supplies \$77.20, \$24.45, Mixed Bag fundraiser - \$637.36, \$76.00 (second charge was a parent who had a late order, transaction confusion, all was balanced in the end, free shipping for orders over \$75), \$10.62 for auto withdraw of office supplies, everything balances out to the bank statement. Motion to approve by Amanda Ruttenberg-Hakian, Jake Kalnenieks seconds.

**Principals Tidbits:** Brenda Greene not present this evening. Discussion about upcoming Spring Break, April 9<sup>th</sup>-13<sup>th</sup>. Wild n Crazy Assembly – June 4<sup>th</sup> with Bingo, Jeopardy, game show-style. Megan to write check for cost.

**Old Business:**

**Mixed Bag** – Depositing \$1397.25, cost \$637.36. Total = \$759.85, plan to get 40% with possible 10% bonus if goal was met. Discussion of possibly changing to “31” or another brand next year. Discussion of Christmas fundraiser that we missed this year.

**NE News:** Jake to possibly paint something for the production table for the new year, talk of mugs, painting on banner or wood, Jake mentions Board of Ed. Meeting and his attendance and experience – positive.

**Box Tops:** Tina not present, last quarter ended at the end March, still have not announced a winner

**Paint Night:** Around 70 people attended, a few families paid but did not show, a little confusion with four canvasses, a trickier design

**Wolf Pack:** Some did not receive flyer that was sent out two weeks ago, plan to send out again this week, game is Saturday. There is also a link online, tickets can be bought up to midnight on Friday night. You can see which seats has already been selected and can select your own seats. Had about 30 purchases last year.

**Mini Grant Program:** Amanda and Stephanie got together yesterday to put the flyers together, review tonight and announce at staff meeting tomorrow. Money can be used for teachers to purchase items that budget will not allow which includes supplies for classroom, field trips, etc. Capped at \$100 per teacher changed from \$1000. Suggestions include: A header for the decision sheet. Teachers may combine their total allotted grants to purchase an item over \$100 as well.

**New Business:**

**Flower Power:** Running through April 20<sup>th</sup>, online portal is through April 30<sup>th</sup>, can send in up to May 1<sup>st</sup>. After May 1<sup>st</sup> is in the Fall 2018 program. Orders are received within two weeks.

**Talent Show:** Post pone to next year due to amount of work required, sound system still being worked on

**Movie Night:** Suggested for April, easy set up and planning, bake sales usually bring in some extra money, movie is raffled off. Suggestions for movie: Coco, Trolls & Captain Underpants. Date for movie night: Friday, April 20<sup>th</sup>. Mr. Lovett to do voting on Wednesday, April 4<sup>th</sup>, Flyers to go out Thursday, April 5<sup>th</sup>.

**Color Run:** Friday, June 8<sup>th</sup>. Flyer to go out beginning of May. Last year offered kits with t-shirts. This year to offer two options: Participation w/ shirt for \$15 and participation w/o shirt for \$10. Send out orders for t-shirts at least two weeks prior to event.

**Family Picnic & Carnival:** Evening of Friday, June 8<sup>th</sup>. Includes bounce house, pizza slices, popcorn, ice cream truck, games, raffle baskets. Volunteers needed for preparation, set-up, operations, clean up, etc.

**Teacher Appreciation Week:** May 7<sup>th</sup>-11<sup>th</sup>. Budget \$1,250

**Board Nominations for next school year will happen at next month's meeting, voting to happen in June.**

Next Meeting to be held on Tuesday, May 1<sup>st</sup> from 6:00-7:00 pm

**Meeting Adjourned at 7:13 pm – Amanda Ruttenberg-Hakian motions to adjourn, Jamie Valarelli seconds.**