

**Northeast Elementary School PTO  
PTO Meeting Minutes  
NES School Playground  
Tuesday, August 15, 2017  
6:00-7:00 pm**

Attendance: Amanda Ruttenburg-Hakian, Jake Kalnenieks, Megan Leibe, Crystal Jackson, Tina K Kloter, Brenda Green, Susan Rock, Amy Violette, Lisa Federowicz, Stephaine Pearson, Chris Pearson, Melissa Corentin.  
There were 12 members in attendance.

**Meeting called to order at 6:07 pm by President Amanda Ruttenberg-Hakian**

**Presidents Welcome:** Amanda Ruttenberg-Hakian

Welcome, I am excited about this year and check out the events we added this year. I think it is going to be a great year.

**Vice President's Info:** Jake Kalnenieks

Looking for a great year.

**Interim Secretary Info:** Crystal Jackson

June 6, 2017 meeting minutes was approved; the motion to approve was by Tina K Glidden.

**Corresponding Secretary Info:** Tina Kloter Glidden

The NES PTO web page is started for the year, the teachers are updated.

**Treasurer's Report:** Megan Liebe

The treasurer's report was distributed and we reviewed the transactions from June, July and August. The current balance is \$ 11900.70 and attached is the complete report. The report was approved by Lisa Federowicz.

**Principal Tidbits:** Brenda Greene

August 28, 2107 is the meet and greet from 2:15-3pm. The welcome letter with classroom assignments will be mailed out on August 18, 2017. The bus schedule will be posted 1 week before school starts for the bus company. This year at NES we will have an Art Room again and it will have a long term substitute. The school is looking for a Parent Liaison to work with Mrs. Greene, the social worker and parents.

**Old Business:**

- **Printer & HP Instant Ink:** Purchased the HP printer and account it included 6 months free, includes 300 prints a month.
- **Square 1 Art:** The artwork has to be sent to Square 1 Art by October 24, 2017 and will be send home to sell from 11/09/17- 11/21/17. It will be back in time for great Christmas gifts!!

**New Business:**

- **Proposed Budget:** Went over the proposed budget for the 2017-2018 and added a new line item: Teacher grant for \$1000. This is for teacher asking for a mini financial support for the classroom, to do a special project/program, classroom necessities.
- **Secretary Nomination:** Kelly Sorrow

- **Calendar Proposal:**
  - September Events: Ice Cream Social September 29th and the book fair September 28th and 29th.
  - New Events: Karaoke night, car show, hero in my life dance (February), Talent Show
- **Welcome Back Brunch:** August 28th and we need volunteers to sign up to bring food, check out the sign up sheet on the PTO webpage.
- **Meet and Greet:** August 28th 2:15-3 pm.

**NEXT PTO MEETING: September 5, 2017 6:00 pm School Library**

**Meeting Adjourned at 7:05 pm by Amanda Ruttenberg-Hakian**

**Prepared by: Interim Secretary Crystal Jackson  
August 15, 2017**