

Northeast School PTO Meeting Minutes

November 3, 2022

Total in Attendance: 7

Parents: Amanda Ruttenberg-Hakian, Mallory Macdonald, Rachel Hampton, Crystal Jackson, Tina Glidden, Rebecca Platt

Staff: Dr. Greene

Remote Attendees: none

Meeting Called to order at 6:09pm by PTO President, Amanda Ruttenberg-Hakian

President's Welcome: Amanda Ruttenberg-Hakian, PTO President, welcomed everyone to the meeting and said that October was a busy month but everything went well!

Vice President's Welcome- Rebecca Platt, PTO Vice President welcomed everyone but had nothing to report.

Corresponding Secretary's Report: Tina Glidden, NES PTO Corresponding secretary said hello to everyone but had nothing to report.

Secretary's Report: Rachel Hampton, NES Recording secretary, presented the November 3, 2022 minutes. All in attendance voted to approve the minutes as written.

Treasurer's Report: Mallory Macdonald, NES PTO Treasurer, presented the treasurers report.

Income Included:

- \$2326.26 from the bookfair
- \$180 from movie night
- \$12.00 from a bank fee reversal
- Deposits from Penny wars totaling \$1079.08
- \$2463.00 from butter braids
- \$60.00 misc. donation from Benevity fund

Total Income was \$6120.34

Expenses Included:

- \$101.82 for charges of office supplies including zoom, instant ink and purchase at staples
- \$1668.38 check for Bookfair
- \$777.26 t-shirts for classes
- \$12.00 account service fee
- \$838.02 in charges for supplies for Harvest dance

Total Expenses was \$3597.48

The cash on hand balance was \$2986.88.

All in attendance voted to approve the treasurer's report.

Principal's Tidbits: Dr. Brenda Greene, NES Principal, shared that picture would be Nov. 4th.

She also shared the following:

- November 8th there would be no school
- Third grade would be going on a field trip to the science center on Nov. 16th
- November 22 would be crazy hair day
- November 23 would be an early release day
- And that Karen Colt is our new board member

Old Business:

- **Butterbraids** was successful and was scheduled for delivery on November 19th, pick up would be at the circle.
- **Penny wars** was very successful we made just over 1100.00
- **Harvest fest** was great. We had a good number of families come out to the event.

New Business:

- **Parent Booster-** Our renewal is coming up and we are looking to renew after the holiday store.
- **T-shirts for classrooms-** The shirts are in, we are ordering decals and looking to have an ironing party on the weekend of the 14th.
- **Lyman Pies-** running until the 15th and the order will be in on Dec. 12th.

- **November Family event-** November 18th would be family game night.
- **Teacher appreciation** DIY trail mix bar on November 22nd and then possibly pies in December. A sign-up list would go out to gather items.
- **Top Turkey** will take place November 21st through the 23rd.
- **Holiday Store** will take place on 12/16. We will need to make purchases to restock our selections. Items will sell for \$1-\$2 and we would like to put a cap on student purchases.
- **December Family event** will be a family craft night on December 9th at 5:30-8:30pm. We will have craft stations of painting coaster or wooden ornaments and making charms. We talked about doing it in different stages throughout the evening.

The Meeting was adjourned at 6:56pm by President, Amanda Ruttenberg-Hakian

The Next PTO Meeting is Scheduled for Thursday, January 5 @6pm