**Northeast Elementary School PTO Meeting Minutes**

**December 1, 2021**

**Tota****l in Attendance: 6**

Parents - Amanda Ruttenberg-Hakian, Rebecca Platt, Rachel Hampton, Tina Glidden

Staff –Brenda Greene, Agata Cavar

Meeting called to order at 7:02 pm by PTO President, Amanda Ruttenberg-Hakian

**President’s Welcome:** Amanda Ruttenberg-Hakian, PTO President, welcomed everyone to the meeting. November went by fast. Want to plan a few things for December.

**Vice President’s Welcome:** Rebecca Platt, PTO Vice President, had nothing to report.

**Corresponding Secretary’s report:** Tina Glidden, NES PTO Corresponding Secretary, had nothing to report.

**Secretary’s Report:** Mallory Macdonald, NES PTO Recording Secretary, was not in attendance. The November 3, 2021 minutes were read by Amanda Ruttenberg-Hakian. All in attendance voted to approve the minutes as written.

**Treasurer’s Report:** Rachel Hampton, NES PTO Treasurer, presented the treasurers report. There was income from the butter braids for $101 (returned check and bank fee), $280 from Top Turkey and $1945 from the Lyman pies. Expenses included office supplies, holiday store purchases, classroom teacher checks (5 still outstanding), bank fees, butter braids (check for the purchase, replacement item and prizes), Zoom, and Thanksgiving pies for teachers. Income totaled $2326 and expenses $3052.55 leaving final cash on hand balance of $3793.72. All in attendance voted to approve the treasurer’s report.

**Principle Tidbits:** Dr. Brenda Greene, NES Principal, shared Top Turkey was a lot of fun and Mr. Chuck was a great Top Turkey. NE News has begun again and the first show was posted on Facebook. Approximately $1200 worth of Spirit Wear was sold and will be arriving December 10th. The next Spirit Day, PJ day, is also December 10th. This is an annual fundraiser for CCMC. Brenda will send the link to Tina and post on Facebook to ensure the information goes out to all families. “Vernon Read” also resumed, which is a program after school reading with senior citizens.

**Old Business**

**Lyman Orchard Pies Fundraiser**: The NES PTO sold $2427 worth of pies of which the PTO received $689.50 in profit. Pick-up will be December 10th after school (4:30-6 pm). Distributing outdoors for the butter braids was difficult due to the cold. It was agreed to use the PTO freezer and have pick-up inside through the cafeteria door.

**Top Turkey:** The Top Turkey raised $280 and Mr. Chuck was a great “Top Turkey.”

**New Business**

**Holiday Store:** Amanda will be picking up approximately 360 items from the Dollar Store tomorrow and do some in person shopping for items that cannot be purchased online. Items have also been purchased from Accessory Palace (~1500 items). There is a good variety but still looking to purchase lotion sets and a few more items from Amazon. The date for the store was decided to be Friday, December 17th. A flyer will go home next week with information and the money envelope will go home the following week (December 16th). Items will be organized for each grade in large boxes and any items that do not sell can be moved from one grade to the next so that each grade has a good variety of items and the last lunch is not all sold out. Amanda is looking for help organizing items prior to the store. Discussion was also had with how to run the store for the Kindergarten. One option is to take pictures for the Kindergarteners to view and decide which items they would like. Another option would be to have boxes for the Kindergarten classes and allow them to have several days to view and purchase. Dr. Greene will discuss with the Kindergarten teachers to get their input on how best to proceed.

**Hartford Wolfpack Hockey:** Amanda was in contact with the Wolfpack and obtained several dates for early next year including January 15th, January 29th and February 12th. All of these games are promotion/giveaway games on Saturday nights. The Wolfpack will send an online link which families can access to purchase tickets. This allows families to choose who to sit next to. February 12th was selected to allow time to get out flyers and promote.

**December Community Event:** Initial thought was to do an event in December however it was decided to push off doing anything until January due to the bust time of year.

**Teacher Appreciation:** Last year the PTO organized a holiday hot chocolate bar for staff. It was agreed upon to do something similar this year to take place the week prior to school vacation.

The meeting was motioned to be adjourned at approximately 7:43 pm by PTO President, Amanda Ruttenberg-Hakian.

All in attendance were in favor.

**The next ZOOM: PTO Meeting is scheduled for**

**WEDNESDAY, January 5, 2022 @7pm**

**Meeting ID: 502 094 7119 Passcode: NESPTO**